

Overview and Scrutiny Committee
6 JUNE 2016

Present: Councillors: Toni Bradnum, Alan Britten, Roger Clarke, David Coldwell, Leonard Crosbie, Matthew French, Nigel Jupp, Tim Lloyd, Brian O'Connell, David Skipp, Ben Staines, Michael Willett and Tricia Youtan

Apologies: Councillors: Paul Clarke and Jonathan Dancer

Also Present: Christian Mitchell and Godfrey Newman

SO/1 **ELECTION OF CHAIRMAN**

RESOLVED

That Councillor Leonard Crosbie be elected as Chairman of the Committee for the ensuing Council year.

SO/2 **APPOINTMENT OF VICE-CHAIRMAN**

RESOLVED

That Councillor David Coldwell be appointed as Vice-Chairman of the Committee for the ensuing Council year.

SO/3 **TO APPROVE THE TIME OF THE MEETINGS OF THE COMMITTEE FOR THE ENSUING YEAR**

RESOLVED

That the meetings of the Committee be held at 5.30pm for the ensuing Council year.

SO/4 **MINUTES**

The minutes of the meeting of the Committee held on 9th May 2016 were approved as a correct record and signed by the Chairman.

SO/5 **DECLARATIONS OF MEMBERS' INTERESTS**

There were no declarations of interest.

SO/6 **ANNOUNCEMENTS**

The Chairman welcomed the new Members to the Overview and Scrutiny Committee.

A recent survey had highlighted that 70 percent of Councillors at Horsham felt that the Overview and Scrutiny Committee was effective and 10 percent felt that there was the potential to be more effective.

A suggestion was raised by a Councillor in relation to the sub-committees and whether it was necessary to have permanent sub-committees, or whether these should be set up on a task and finish basis.

The Committee agreed that this could be looked at as part of the 12 month review following the changes made by the recent Governance Review; this would be undertaken by the Accounts, Audit and Governance (AAG) Committee.

However the Chairman would circulate the email suggestion to Members of the Committee and if they wished to raise any concerns they were invited to do so through the AAG Committee.

SO/7

APPOINTMENT OF MEMBERS TO THE SUB-COMMITTEES, ELECTION OF THE CHAIRMAN AND TO APPROVE THEIR TERMS OF REFERENCE

The Chairman advised that it would be more appropriate for the sub-committees to elect their own chairmen at their first meetings. It was also agreed that the terms of reference of each of the sub-committees be presented at the first meeting of the individual sub-committees for any discussion, amendments and approval, before being referred back to the Overview and Scrutiny Committee at the next meeting for final approval.

RESOLVED

That the following Councillors be appointed to each sub-committee:

Business Improvement:

Andrew Baldwin
Paul Clarke
Jonathan Dancer
Nigel Jupp
Tim Lloyd
Brian O'Connell
Michael Willett

Crime and Disorder:

Andrew Baldwin
Toni Bradnum
Alan Britten

Roger Clarke
David Coldwell
Christine Costin
Adrian Lee

Finance and Performance

David Coldwell
Jonathan Dancer
Nigel Jupp
Tim Lloyd
David Skipp
Michael Willett

Social Inclusion and Health

Alan Britten
Roger Clarke
Matthew French
Liz Kitchen
David Skipp
Ben Staines
Tricia Youtan

SO/8 **VERBAL UPDATE ON CIL CONSULTATION RESPONSE**

The Chairman of the Committee along with Councillor Jupp had been reviewing the Community Infrastructure Levy (CIL) Draft Charging Schedule Consultation and Viability Assessment papers, as part of the Overview and Scrutiny Committee's response to the consultation. Once they had prepared their conclusions the response would be sent to all the Members of the Committee for approval, before being submitted as the Committee's official response to the consultation.

SO/9 **TO RECEIVE ANY SUGGESTIONS FOR THE OVERVIEW AND SCRUTINY WORK PROGRAMME**

The Committee noted the Overview and Scrutiny Work Programme.

The Chairman invited any suggestions for the work programme to be submitted via the suggestion form.

The Committee discussed the format in which the Cabinet Members would be invited to present their reports to the Committee, in order for the Members to scrutinise these as part of their powers, recently highlighted by the Governance Review.

Some Members were concerned about the timing of the presentations by the Cabinet Members to the Committee and were anxious to be proactive in relation

to the forward plan and be involved before final decisions were made. Therefore it was agreed that some careful consideration needed to be given to the logistics of the meetings and when Cabinet Members were invited to the Committee meetings.

After some discussion amongst the Committee it was agreed that the Chairman and Vice-Chairman would meet with the Leader and relevant officers to discuss this and bring a suggested programme back to the Committee.

The Committee also requested that they receive briefing notes prior to the Cabinet Member attending the Committee meeting in order to prepare their questions accordingly.

The Committee was reminded that it also had the "Call in" function available to them if it was required.

Members suggested that in future Cabinet decisions were published within two working days and that all Members were notified of any Cabinet decision. The Chairman would raise this with the Leader.

It was suggested that a training session should be organised for the Members involved with Overview and Scrutiny Committee in light of their powers which had been emphasised as part of the recent Governance Review.

SO/10 **URGENT BUSINESS**

The meeting closed at 7.21 pm having commenced at 6.00 pm

CHAIRMAN